



**Public Works Committee Meeting
January 13, 2016**

Attendees Present:

Mayor Boudreau

Council Members: Hudson, Fiedler, Hulst, Lindquist, Molenaar, Quam, Ragan

Staff Members: Bell, A. Chesterfield, B. Chesterfield, Dodd, Duranceau, Hari, Huschka, Hyde, Love, Rogerson

1. Approval of Public Works Committee Minutes:

Councilmember Hulst moved to approve the minutes from December 9, 2015; Seconded by Councilmember Fiedler; Carried by all.

2. Program Coordination Division – *Blaine Chesterfield*

a) Skagit Conservation District – Education and Outreach:

Council was briefed on an interlocal cooperative agreement with the Skagit Conservation District (SCD) for continued assistance in carrying out activities related to the Public Education/Outreach and Public Participation/Involvement components of the City's NPDES stormwater permit, required by the State. The City has contracted with SCD since 2007 for these services and staff will be requesting approval of a new agreement for services from January 1, 2016, through December 31, 2018. The three year agreement is for \$21,000 annually, for a total of \$63,000.

b) Hydromatic Pump Purchase – Sole Source:

Blaine explained to Council why the recent hydromatic pump purchase, authorized by Council on January 6, 2016, was completed as a sole source purchase. The Hydromatic pump system that the city's pump stations use has a rail and discharge system that is proprietary to Hydromatic; Pump Tech is the only representative for Hydromatic. In other words any vendor that the city contacts would refer the city back to Pump Tech for purchase. This situation is not unusual in this field as most pump vendors have designs unique to their own product.

3. Project Updates – *Mike Love*

a) Downtown Flood Protection Project Phase 3:

City staff and consultants are working on the final design in order to prepare the bid documents to construct the next phase of the flood protection project this summer. Consultants are also in the process of acquiring the required property for the project.

b) Section and Laventure Intersection Improvement Project Design:

Council was updated on the progress of the design and preliminary cost estimate to construct improvements at the intersection of Section and Laventure. Safe Routes to School Grant funding (thru WSDOT) was committed to construct a compact roundabout at the intersection in July 2013. Since that time staff was asked to investigate either a full roundabout or signalization for the intersection. WSDOT agreed that the existing

funding for the project may be used to fund an alternate intersection improvement. A traffic signal and full roundabout appear to be similar in costs; either choice leaves a funding shortage estimated at approximately \$350,000 to \$425,000.

The traffic signal was chosen over a full roundabout as it would likely be faster to construct and require less right-of-way to be purchased. Staff is currently moving towards signal design with a goal of being prepared to apply for Transportation Improvement Board (TIB) funding in August 2016. Typically TIB looks favorably on projects that already have matching funds which is the case with this project as it already has grant funds awarded. TIB normally makes their decision near the end of November. If staff is successful in obtaining the necessary funds, the goal would be to construct during the summer of 2017 while school is not in session. If TIB funding is not successful, the project would have to go through the City's budget process. Councilmembers expressed interest in moving forward with signalization at this time.

c) Downtown Riverwalk Restroom Project update:

Axthelm Construction is making good progress on construction of the downtown bathroom facility and recently installed the roof system. They will continue this week with installing the exterior brick. They are on schedule to open the restrooms in early March.

d) MVPD Dog Kennel Project:

Construction of a new dog kennel began in early December at the Police Department. Danneko Construction is currently working on the kennel roof; the new facility should be ready to use within the next month.

4. Public Works Director Comments – Esco Bell

a) Property Surplus – Strip portion of Shop Property:

Esco discussed with Council whether consideration should be given to surplus a strip of city owned land. A company presently operates to refine glycerin in facilities located on a small piece of land along the railroad tracks next to the property the City purchased for a new shop. This company has asked to purchase a strip of the city-owned property to expand their operation. The Council agreed with Esco's recommendation to not sell any portion of the land until it has decided further important details about the City's new shop project that are just beginning to be considered anew after the project was shelved during the recession. Some discussion occurred in anticipation of future decisions that will be important regarding the best use of the land and potentially building the shop at another location.

b) Transportation Benefit District:

Esco presented March 30, 2016, as a potential date to host an open house to discuss with the public whether to form a Transportation Benefit District. Council agreed on the date proposed to hold the meeting.

5. Miscellaneous – Mayor Boudreau

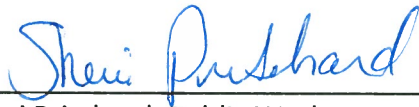
a) Committee Chair Responsibilities and Assignments:

Mayor Boudreau discussed committee structures and chair roles in order to clear up expectations. She talked over the possibility of whether more participation was needed at the committee level as some other cities are structured. Council indicated the current method functioned well; Committee Chairs will continue to strive towards good communication with directors. Additionally, it was noted that second chairs should interact more with the directors.

b) January 27, 2016, Study Session:

Mayor Boudreau noted that she and other Councilmembers will be in Olympia on January 27, 2016, (4th Wednesday of the month); therefore she inquired on whether to cancel the Council session that was scheduled for that evening. Council agreed to the cancellation; Mayor Boudreau will bring up a motion at the Council session tonight.

Meeting adjourned at 6:53 pm



Sherri Pritchard, Public Works Department